

CHAPTER – 2 (Manual –1)

Particulars of Organization, Function & Duties

2.1. Objective/purpose of the public authority:

2.2. Mission/Vision Statement of public authority:

2.3. Brief History of Public Authority:

The Directorate of Economics and Statistics was established in this Union Territory administration with the nomenclature as Bureau of Statistics & Evaluation in 1957. In early stage, the functions and duties of the Bureau was to serve as a focal point of information on various subject matter in the field of Statistics. Now, the mechanism of delivery system and the style of functions have been dynamically designed to offer effective information service to the user agencies/organization/public. The Statistical techniques used for collection of data and applications used for compilations have been simplified with sustained effort and enormous visual aids have been introduced so that any common man can understand the basic statistics. The organizational set up is depicted in the annexure in respect of the Directorate and the Statistical Cell/Unit's functioning in the other Department/Offices (vide Annexure I & II)

2.4. Duties of the public authority:

2.5. Main activities/functions of the public authority.

2.6. List of services being provided by the public authority

Directorate of Economics and Statistics is functioning as the Nodal Agency and Statistical Authority for collection, compilation and dissemination of statistical data/information on the Socio-economic characteristics of the Union Territory of Puducherry.

- Directorate of Economics and Statistics functions under the guidance of:
 - i. Central Statistical Organization
 - ii. National Sample Survey Organization,
 - iii. National Building Organization
 - iv. Labour Bureau (Simla)

and keeps close liaison with various Ministries at the Centre and Implements the Centrally sponsored statistical schemes apart from the state level activities.

- 'Kiosk' – touch screen installed in all the four regions of this territory is rendering yeoman service to the Society. The Statistical personnel in the grade posts were appointed/posted in accordance with the Recruitment Rules notified by the Government of Puducherry.

- Supply of statistical data and information to the Central Statistical Organization, National Buildings Organization, Labour Bureau, Central Organizations, State Directorates of Economics and Statistics, State and Central Government Departments, Semi-Government Organizations, Private Agencies and to Research scholars as per their requirements.
- Acting as a storehouse of important statistical information collected and maintained from different departments of the State Government.
- Functionally the Directorate of Economics and Statistics has been organized into 14 units at the Head Quarters namely
 - i. Agricultural Statistics
 - ii. Annual Survey of Industries Unit.
 - iii. Census of Government Employees Unit.
 - iv. Electronic Data Processing Unit.
 - v. Evaluation Study Unit.
 - vi. Index Number of Industrial Production Unit
 - vii. National Sample Survey Unit.
 - viii. Census of Government Employees Unit
 - ix. Official Statistics Unit.
 - x. Publication and Co-ordination Unit
 - xi. Quinquennial Agricultural Census
 - xii. Quinquennial Economic Census
 - xiii. State Domestic Product and Public Finance Unit
 - xiv. Training Unit

2. 8. Expectation of the public authority from the public for enhancing its effectiveness and efficiency:

2. 9. Arrangements and methods made for seeking public participation /contribution:

At the time of conduct of Studies/Surveys/Census, involvement of general public as respondent is needed for collection of information/data on the prescribed subject.

2.10. Mechanism available for monitoring the service delivery and public grievance resolution.

A Public Grievance Officer has been appointed in this Directorate to review the public grievances whenever such petitions received from them.

2.11. Address of the main office and other officers at different levels:

Main Office: Director,
Directorate of Economics & Statistics,
505. Kamaraj Salai,
Saram,
Puducherry – 605 013.

Regional Office: Deputy Director,
Directorate of Economics & Statistics,
Regional Office,
Peuthalaivar Kamaraj Complex,
Amma Chattaram,
Karaikal.

Regional Office: Statistical Inspector,
Directorate of Economics & Statistics,
Regional Office,
Administrator Office Complex,
Mahe.

Regional Office: Statistical Inspector,
Directorate of Economics & Statistics,
Regional Office,
Administrator Office Complex,
Yanam.

2.12. Morning session – office hours: 08.45 A.M to 01.00 P.M.

Lunch Break

01.00 P.M. to 02.00 P.M.

Afternoon Session – office hours: 02.00 P.M to 05.45 P.M.