

## **ACTIVITIES OF THE STATISTICAL CELLS IN MAJOR DEPARTMENTS**

### **INTRODUCTION**

Apart from this Directorate, Statistical Cells are functioning in various Departments/Agencies to look after their statistical requirements. Brief description of their activities in various Departments are given below:

### **AGRICULTURE**

The Statistical Cell in the Directorate of Agriculture comprises of one Statistical Officer, one Statistical Inspector and nine Field Supervisors in Puducherry and one Statistical Inspector and three Field Supervisors in the Office of the Karaikal region. The Cell is responsible for collection of Agricultural Statistics under various schemes operated by the Department. It conducts periodically the crop estimation survey on paddy, groundnut, sugarcane etc., in order to estimate the production. Weekly, monthly, quarterly, and annual reports on agriculture are also prepared and submitted to the Government of India from time to time. Preparation of reports/statements under Plan schemes operated by the Department is also done by the Cell.

### **ANIMAL HUSBANDRY**

A full fledged statistical unit functions in the Animal Husbandry Department under the charge of Deputy Director (Statistics). He is assisted by one Statistical Officer, one Statistical Inspector and four primary enumerators. One Statistical Inspector and two primary Enumerators are working in the Regional Office, Karaikal. The Cell is mainly engaged in the conduct of integrated sample survey for the estimation of production of the major livestock products. The survey is conducted every year and data on milk and egg production are collected. The data on the estimates of production are compiled and analysed and forwarded to the Government of India. The details of number of animals slaughtered, average quantity of meat obtained per animal, poultry meat production are also collected by the Cell through surveys. Apart from the above, the Cell also collects the retail prices of various feeds and livestock products and details of milk procured by the Co-operative Milk Societies and furnishes them to the Government Agencies as and when required.

The following reports are also prepared by the Cell:

1. Fortnightly report on the important developmental activities of the Department.
2. Annual Administration Report of the Department.
3. Data on socio-economic indicators under Animal Husbandry Department.

### **EDUCATION**

A statistical Cell comprising of one Statistical officer, four Statistical Inspectors and two Field Supervisors functions in the Directorate of Education, Puducherry. The Cell is primarily engaged in the collection, compilation, tabulation of primary data relating to educational activities being carried out in the State. Reports containing the data on the list of educational institutions, enrolment of students in schools, strength of teaching and non-teaching staff, infrastructure facilities available in schools, statistical tables consisting data on students strength - stage-wise, gross enrolment ratio, teacher - pupil ratio etc., are also prepared by the Cell. Periodical returns are prepared for onward transmission to the Ministry of Education for incorporation in the Publication "Statistics of Education in States". An Annual Report of numerical and financial data of school level education and higher education and examination results are furnished to the Ministry of Human Resources Development.

### **HEALTH**

The Statistical section, functioning in the Health Department with Deputy Director as its Head, consists of three Statistical Officers, six Statistical Inspectors, and four Field Supervisors. Apart from this, three Statistical Officers, one Statistical Inspector, and two Field Supervisors are working in the Offices of the outlying regions. The main functions of the Cell are as follows.

1. Furnishing of reports on Health and Family welfare programmes to Ministry/ Directorate General of Health Services, New Delhi.
2. Preparation of materials for the Conference, Meetings - Annual Plan and Five Year Plan discussions.
3. Constitution of State / District level committees / societies for the implementation of various Health & Family Welfare Programmes.
4. Release of advertisement in News papers/magazines regarding Health and Family Welfare achievements and activities.
5. Monthly periodical review of progress of all programmes.

6. Matters related to pulse polio programme.
7. Preparation of Annual Report - Assembly / Parliament questions related to Health care programmes and follow up actions.
8. Issuing of instructions/circular to the Programme Officers/Health Institutions to take preventive measures to avert the possibility of any out break of diseases.
9. Preparation of monthly report on family welfare and immunization and quarterly report on rural health schemes, and Annual Report on FWP.
10. Consolidation of the statistical particulars in respect of PHC/CHC/District hospital for onward transmission to Government of India.
11. Preparation of quarterly report on a) post partum programme b) FWP c) RCH programmes and furnish the same to the Government of India.
12. Furnishing of particulars for Family Year Book brought out by the Government of India.
13. Preparation of District Action Plan/State Action plan.
14. Preparation of weekly, monthly, annual reports regarding UIP programme.
15. Preparation of monthly report on cholera/gastroenteritis and morbidity and mortality due to diarrhea
16. Evaluation of the UIP programme.
17. Assisting the Deputy Director (Health) and Surveillance Medical Officers for conducting training for re-orientation of AFP cases and correspondence work in connection with AFP cases.
18. Preparation of weekly/quarterly report regarding surveillance of acute flaccid paralysis.
19. Assist the Deputy Director (Health) in the conduct of PPI/IPPI and
20. Preparation of monthly report on communicable diseases and furnishing of the same to Government of India.

### **INDUSTRIES**

Statistical Section comprises of one Statistical Inspector and three Field Supervisors.

1. Implementation of the Centrally Sponsored Scheme “Collection of data on SSI in Puducherry”
2. Conduct of sample survey on Small Scale Industries.

3. Conduct of diagnostic survey on Small Scale sick Industrial units.
4. Preparation of the publication “Compendium on Industrial Statistics” and “Industrial Directory”.
5. Conduct of comprehensive survey on the development activities of the Industries.
6. Frame List Entry i.e the details of all the permanently registered units in a year such as the product, amount of Investment in plant and machinery, employment and plan capacity have to be entered as per the frame list furnished by the Office of the Development Commissioner, SSI, New Delhi and
7. Submission of quarterly/ monthly/ fortnightly progress report to the Government of India.

### **LOCAL ADMINISTRATION**

A Statistical Cell functions in LAD under the charge of the Deputy Director (Vital Stat), with one Statistical Officer, two Statistical Inspectors. The LAD functions in the UT of Puducherry as the Office of Chief Registrar of Births and Deaths and Deputy Director (Vital Stat) is the Additional District Registrar of Births and Deaths. Report on Registration of Birth and Death Act is prepared by the Cell for onward transmission to the Registrar General of India, New Delhi. The work of the Cell is being conducted in accordance with the provisions of Registration of Births and Deaths Act 1969. Co-ordination in the matter of registration and collection of vital statistics is maintained by the Cell with the Municipalities. The cell is also responsible for propagating the importance of registering the births and deaths at various places and for making suitable arrangements for the same. It also conducts annual inspection of Civil Registration

Centres in the Union Territory of Puducherry and convene the committee on vital statistics periodically. The Cell is primarily engaged in the collection, compilation and analysis of the data relating to vital statistics. Apart from the above, the Cell also brings out an Annual Administration Report of the Commune Panchayats. It also collects, compiles and furnishes information on statistics relating to local bodies to Government agencies viz., road statistics, health statistics and Accounts etc.,

### **PLANNING AND RESEARCH**

An Evaluation Cell exists in the Planning and Research Department. The Cell

functions under the charge of an Evaluation Officer (Deputy Director) who is assisted by one Statistical Officer, one Statistical Inspector and one Computer. The Cell conducts evaluation studies on different topics which are selected by the Planning and Research Department taking into consideration the request made in this regard by various Departments/Agencies and brings out Reports. Providing guidance and assistance in evaluation studies to different Departments of State Governments is also the responsibility of Evaluation Division. The Cell also prepares an Annual Report relating to this Union Territory.

### **PUBLIC WORKS**

The Statistical Cell in the Public Works Department comprises of one Deputy Director, and one Statistical Inspector. The main functions are as follows.

1. Furnishing of monthly progress report on National High Ways on E & I schemes to the Ministry of Surface Transport, New Delhi.
2. Quarterly progress Report on minor irrigation to Ministry of water resources, New Delhi.
3. Preparation of progress report on Basic Minimum Services, all Plan schemes, all civil works costing more than one crore & Rural Water Supply.
4. Reports on all on going works are also prepared and sent to Govt. of India, New Delhi, and Deputy Secretary (Works), Govt. of Puducherry.
5. Intensive Examination reports on materials procured from Central Government, Progress report is also sent to the Vigilance office, Puducherry.
6. Preparation of progress Report on road statistics,
7. The Research officer (Deputy Director) is also in-charge of Public Grievance cell.

### **SOCIAL WELFARE**

The Statistical Cell headed by a Deputy Director consists of one Statistical Officer and one Statistical Inspector. The main functions of the statistical cell are as follows:

1. Evaluation and Monitoring of schemes.
2. Preparation and submission of periodical reports to the Government of India.

The **Minority Cell** in the Social Welfare Department comprises of one Research Officer and one Research Investigator looks after the works relating to the position of minorities in the U.T.

### **TOWN AND COUNTRY PLANNING**

The Statistical Cell consists of one Statistical Officer and a Computer.

1. Collection, analysis and submission of secondary data to the Head of Department for preparation of Development Plans for the Urban and Rural settlements in the U.T of Puducherry
2. Preparation of Annual Plan proposals, work related to allocation/re-allocation of funds under various Housing & Urban development schemes implemented by the Department and
3. Monitoring and reporting work related to Land Acquisition.

### **WOMEN AND CHILD DEVELOPMENT**

In the Department of Women and Child Development, five Statistical Inspectors in Puducherry region and one Statistical Inspector in the Office of the Karaikal region are working in the ICDS projects. The main function is to collect the statistical data regarding the centrally sponsored ICDS from the zones, consolidate and furnish the progress reports to the Government of India regularly on monthly, quarterly, half-yearly and annual basis. Apart from this, various other data regarding the activities of the Department are furnished to the agencies concerned as and when required by them.

